



# Shri Ramswaroop Memorial College of Engineering & Management, Lucknow

## ADMINISTRATIVE AUDIT

Dates of Audit 10/07/24..

| Sr No | Particulars                                          | Very Good | Good | Adequate | Inadequate | Remarks                                                                    |
|-------|------------------------------------------------------|-----------|------|----------|------------|----------------------------------------------------------------------------|
| 1     | Campus Area                                          | ✓         |      |          |            |                                                                            |
| 1.1   | Facility for Physically Challenged including toilets |           | ✓    |          |            |                                                                            |
| 1.2   | Lifts (Buildings with 3 or more floors)              |           |      | ✓        |            | Order placed for 2 lifts.                                                  |
| 2     | Classrooms (as per requirements)                     | ✓         |      |          |            |                                                                            |
| 3     | Tutorial Rooms (as per requirements)                 | ✓         |      |          |            |                                                                            |
| 4     | Smart Classrooms                                     |           | ✓    |          |            | 01 smart room installation is in process and 06 rooms prepared in G Block. |
| 5     | LCD Projectors in Class Rooms                        |           | ✓    |          |            |                                                                            |
| 6     | Faculty & Staff Rooms                                |           | ✓    |          |            |                                                                            |
| 7     | Workshops & Labs                                     |           |      |          |            |                                                                            |
| 7.1   | Labs for Ist Year Students                           |           | ✓    |          |            |                                                                            |
| 7.2   | Labs for Other Than Ist Year Students                |           | ✓    |          |            | Upgradation is in process.                                                 |
| 7.3   | Labs for PG Students                                 |           | ✓    |          |            |                                                                            |
| 7.4   | Language Lab                                         |           | ✓    |          |            |                                                                            |
| 7.5   | Computer Centre                                      |           | ✓    |          |            |                                                                            |
| 7.6   | Adequacy of Software & Printers                      |           | ✓    |          |            | 02 Heavy duty printers installed.                                          |
| 7.7   | No of PCs per student Ratio                          | ✓         |      |          |            |                                                                            |
| 8     | Library                                              |           |      |          |            |                                                                            |
| 8.1   | Total Number of Titles & Volumes                     |           | ✓    |          |            |                                                                            |

10/7/24

10/07/24

10/7/24

11-7-24

10/07/24

| Sr No | Particulars                                     | Very Good | Good | Adequate | Inadequate | Remarks                                    |
|-------|-------------------------------------------------|-----------|------|----------|------------|--------------------------------------------|
| 17    | Potable Water Facility                          | ✓         |      |          |            |                                            |
| 18    | Power Backup Facility                           | ✓         |      |          |            |                                            |
| 19    | Sports Facility                                 |           |      |          |            |                                            |
| 19.1  | Outdoor Facility                                |           | ✓    |          |            | 01 Basketball court is in progress.        |
| 19.2  | Indoor Facility                                 |           | ✓    |          |            |                                            |
| 19.3  | Gymnasium                                       |           | ✓    |          |            | 01 open Gym proposed.                      |
| 20    | Hostel (Boys)                                   |           |      |          |            |                                            |
| 20.1  | Hostel Mess                                     |           | ✓    |          |            | Emergency light required,                  |
| 20.2  | Washrooms                                       |           |      | ✓        |            | Hygiene maintenance needed.                |
| 20.3  | Common Room                                     | ✓         |      |          |            | Mini Theatre installed (R.K. Boys Hostel). |
| 21    | Hostel (Girls)                                  |           |      |          |            |                                            |
| 21.1  | Hostel Mess                                     |           | ✓    |          |            | Emergency light required.                  |
| 21.2  | Washrooms                                       |           | ✓    |          |            |                                            |
| 21.3  | Common Room                                     |           | ✓    |          |            | Mini Theatre Required.                     |
| 24    | Transportation For Students                     |           | ✓    |          |            |                                            |
| 25    | Bank in Campus                                  |           | ✓    |          |            |                                            |
| 26    | ATM in Campus                                   |           | ✓    |          |            |                                            |
| 27    | Clubs for Students                              |           | ✓    |          |            |                                            |
| 28    | Cafeteria /Canteen Facilities                   |           | ✓    |          |            |                                            |
| 29    | Central Photocopying Facility                   |           | ✓    |          |            |                                            |
| 30    | LAN & Internet Facility                         |           |      |          |            |                                            |
| 30.1  | For Staff                                       | ✓         |      |          |            |                                            |
| 30.2  | For Students                                    | ✓         |      |          |            |                                            |
| 30.3  | Facility to conduct on-line meetings & webinars | ✓         |      |          |            |                                            |

10/07/24

10/07/24

11/07/24

Chandishan  
11-7-24

20/07/24

| Sr No | Particulars                                | Very Good | Good | Adequate | Inadequate | Remarks                   |
|-------|--------------------------------------------|-----------|------|----------|------------|---------------------------|
| 8.2   | Area (as per requirements)                 | ✓         |      |          |            |                           |
| 8.3   | Separate Reading Room for staff & Students |           | ✓    |          |            |                           |
| 8.4   | Book Bank Scheme                           |           | ✓    |          |            |                           |
| 8.5   | Number of Periodicals                      |           | ✓    |          |            |                           |
| 8.6   | Library Automation Software                |           | ✓    |          |            | Upgradation Required.     |
| 9     | Auditorium                                 |           |      |          | ✓          | Required                  |
| 10    | Seminar Halls                              |           | ✓    |          |            |                           |
| 11    | Common Rooms (Boys)                        |           | ✓    |          |            |                           |
| 12    | Common Room (Girls)                        |           | ✓    |          |            |                           |
| 13.1  | Washroom Facility (Male)                   |           | ✓    |          |            |                           |
| 13.2  | Washroom Facility (Females)                |           | ✓    |          |            |                           |
| 14.1  | Parking (Four wheelers)                    |           |      | ✓        |            | shed required             |
| 14.2  | Parking (Two wheelers)                     |           |      | ✓        |            | shed required             |
| 15    | Medical Facility                           |           |      |          |            |                           |
| 15.1  | Health Centre                              |           | ✓    |          |            |                           |
| 15.2  | Ambulance in campus                        |           | ✓    |          |            |                           |
| 15.3  | First Aid Facility                         |           | ✓    |          |            |                           |
| 16    | Security in Campus                         |           |      |          |            |                           |
| 16.1  | Wearing of Identity Card in Campus         |           | ✓    |          |            |                           |
| 16.2  | CCTV                                       |           | ✓    |          |            | More CCTV Camera required |
| 16.3  | Centralised Public Announcing System       |           |      | ✓        |            | Required for each block.  |
| 16.4  | Fire Fighting Arrangements                 |           | ✓    |          |            | Improvement required      |

10/01/24

10/07/24

11/07/24

Chandithan  
11-7-24

20/01/24



| Sr No | Particulars                                       | Very Good | Good | Adequate | Inadequate | Remarks                       |
|-------|---------------------------------------------------|-----------|------|----------|------------|-------------------------------|
| 31    | Display of Information for Students               |           | ✓    |          |            | Larger size display required. |
| 32    | Ragging Prohibition System                        |           | ✓    |          |            |                               |
| 33    | Grievance Redressal Mechanism                     |           | ✓    |          |            |                               |
| 34    | ICC for Sexual Harassment of employees & students |           | ✓    |          |            |                               |
| 35    | ERP for Student/Parent interaction with College   |           | ✓    |          |            |                               |
| 36    | Digital Payment Facility                          |           | ✓    |          |            |                               |
| 37    | Waste Management                                  |           | ✓    |          |            |                               |
| 38    | Rain Water Harvesting                             | ✓         |      |          |            |                               |
| 39    | Sewage Disposal System                            | ✓         |      |          |            |                               |
| 40    | Approach Roads & Inside roads in Campus           |           | ✓    |          |            |                               |
| 41    | Gardens                                           |           | ✓    |          |            |                               |
| 42    | Overall Maintenance                               |           | ✓    |          |            |                               |

General Remarks:

- 1... Repairing of boundary wall behind STP is required.
- 2.... more CCTV cameras required in Hostels and Mess.
3. Emergency light facility need to be installed in Boy's and Girls' Mess.
4. Hostels' outer walls have many plants/trees. These needs to be removed urgently.

(.....)

(.....)

(.....)

Presiding Officer

Date 10/07/24

Member 1

10/07/24

11/7/24

External Member

Remarks of IQAC

- 1..... Maintenance of boundary wall behind STP required on urgent basis.
- 2..... Approach roads near girls hostel needs to be repaired/maintained.
3. Dish washing area needs repairing in Boys' mess.

Signature  
Director

10/07/24

Chandishan  
11-7-24